

Environmental and Safety Consultant I/II

Class Definition

Under supervision, examines, evaluates, and approves the construction or alteration of metal or wood frame single and multi-family residential dwellings and commercial buildings in accordance with the Building Regulations of the Fresno Municipal Code.

Distinguishing Characteristics

Environmental and Safety Consultants evaluate, and approve the construction or alteration of residential dwellings and commercial buildings in accordance with applicable codes and provide environmental and safety consulting services to contractors, craftsmen and homeowners.

Positions in these classes are flexibly staffed. Environmental and Safety Consultant I incumbents are expected to progress to the II level with appropriate training, experience and satisfactory performance.

Environmental and Safety Consultant I is the entry level class in the Environmental and Safety series. Incumbents perform similar duties as Environmental and Safety Consultant II but are restricted to examining and approving the construction of conventional wood and metal frame one and two family dwellings. This class is distinguished from Environmental and Safety Consultant II in that incumbents of the latter examine, evaluate, and approve the construction or alteration of both metal and wood frame single and multi-family dwellings and wood frame commercial buildings.

Environmental and Safety Consultant II is the journey level class in the Environmental and Safety series. Incumbents evaluate, and approve the construction or alteration of both metal and wood frame single and multi-family dwellings and wood frame commercial buildings. This class is distinguished from Associate Environmental and Safety Consultant I in that incumbents of the latter examine, evaluate, and approve the construction or alteration of commercial and industrial buildings whose plans require the signature of a professional licensed by the State of California.

Typical Tasks

(This list is neither inclusive nor exclusive. Consequently, this information may not reflect essential functions or cover all duties which may be assigned for this class.)

Examines, evaluates, and approves the construction or alteration of metal or wood frame single and multi-family residential and commercial buildings.

Inspects, evaluates, and approves construction of structural system, fire, life and health safety requirements, on-site grading, landscaping, and related architectural and zoning requirements and improvements.

Maintains plan files, progress reports, permit inspection records, time and cost records.

Investigate alleged violations of the Fresno Municipal Code and related policies.

May perform field work necessary for the issuance of permits for construction, alterations of existing structures, including preparation of subsequent reports.

The Consultant II may perform or assist in plan review of proposed projects for code compliance.

Performs related duties as required.

Knowledge, Abilities, and Skills

(By the end of the probationary period, incumbents must demonstrate adequate knowledge, abilities, and skills to perform tasks at the journey level.)

Environmental and Safety Consultant I:

Knowledge of specifications, codes, ordinances, regulations, and practices used in the design and construction of residential building occupancies and accessory structures.

Ability to read and interpret construction plans and specifications and compare them with work in progress.

Ability to speak clearly and concisely, make sound decisions and establish and maintain effective working relationships.

Ability to read and prepare clear, concise, and comprehensive written materials, including inspection correction lists and permit inspection records.

Environmental and Safety Consultant II:

In addition to the requirements for Environmental and Safety Consultant I:

Considerable knowledge of specifications, codes, ordinances, regulations, and practices used in the design and construction of residential building and light commercial occupancies and accessory structures.

Minimum Qualifications

Environmental and Safety Consultant I:

Experience: One (1) year journey level experience as a contractor or a carpenter involved in residential or light commercial construction with thirty semester units of higher education as noted below.

Environmental and Safety Consultant II:

Experience: Two (2) years journey level experience as a contractor or a carpenter involved in residential or light commercial construction with sixty semester units of higher education as noted below. **[Or]** One (1) year of experience as an Environmental and Safety Consultant I with the City of Fresno or equivalent.

Educational requirements: Accredited college or university course work in one of the following: Construction technology, architectural drafting, industrial technology, electrical engineering, mechanical engineering, engineering, engineering technology or closely related field.

Substitutions: Additional experience may be substituted for the required education on a year-for-year basis. Additional education may be substituted for the required journey level experience on a year-for-year basis up to one (1) year.

Special Requirements

Possession of a valid California Driver's License at time of appointment.

Incumbents selected after January 1, 1994 must acquire certification from the International Conference of Building Officials as a "Certified Building Inspector", or "Certified Plans Examiner" during the first two years of employment and maintain the required certificate for the entire term of employment in this job classification.

Employees hired in this class after October 30, 2000 will be expected to flex to the Consultant II level upon successful completion of one year as a Consultant I.

APPROVED: _____
Director

DATE: _____